

Introduction to Humanities / HUM 1020

Syllabus/summer 2019

**Instructor:** Lisa Lippitt

**West campus office:** Bldg.5-255

**Phone:** 407.582.5289

**Email:** Through Canvas Email

**Session:** 3-summer 2019

**Time/Place:** Online

**Student Contact Hours:**

MW: 9-10A (campus office)

TR: 9-10:30A (campus office)

F: 9a-1p (Canvas email online)

Please read this syllabus very carefully as it outlines specific policies and guidelines for this course. Reading this entire syllabus with care will help prepare you for this semester and let you know ahead of time what is expected of you.

Canvas access is a MUST. Consistent internet access is a must.

**Please disable your “Pop-up Blocker” for our Canvas homepage. Otherwise, you will miss important class announcements.**

**Course Description and Objectives**

HUM 1020, Introduction to Humanities, is a three-credit non-writing reinforcement course that requires college-level reading and exams.

**Communication with Your Instructor**

Email through Canvas please

**Course Requirements and Materials**

The following materials are required (**not optional**) for this course:

- Multiple readings and assignments found on Canvas
- **Reliable, consistent Internet access\***
- **A working knowledge of computers and the Internet**
- A college-level dictionary

## Course Outline

### **Course Overview and Approach**

Intro to Humanities is primarily a writing and reading-based course. You can expect to do much of both. Our approach to material will cover areas including history, cultural climate, art, music, and literature.

### **Assignments and Submission**

**This is crucial to passing this course. Read it carefully and refer to it often.**

### **Assignments**

**Assignments are posted on Canvas in the Modules, Assignments, and Quizzes folder on the homepage.**

I DO NOT ACCEPT LATE ASSIGNMENTS. You may work ahead, but you cannot go back.

### **Unicheck**

All assignments **will be checked for plagiarism through Unicheck.**

### **Grading**

Your grade will be determined by a point scale

### **Assignment Points**

Tests: (3@) 100 points each

Weekly Assignments: Varies (Please see Assignments in Canvas)

There is no extra credit in this course.

Valencia uses the following grading scale:

**Grade Percentage**

A 100-90

B 80-89

C 70-79

D 60-69

F Below 60

If additional work needs to be assigned, this scale will be changed, and you will be notified.

**The withdrawal (“W” grade) deadline for this semester is 5 July 2019.**

I do not accept unsolicited work through email. And no, there is no extra credit in this course.

**General Class Policies**

**Attendance and Tardiness**

**Class must be attended regularly in the form of assignment completion.** After 3 missing assignments, you will fail the course.

**Late Work and Work Submission**

**Late work is not accepted. Period. If you are late to class the day an assignment is due, there will be an automatic letter grade deduction for that assignment.**

## **Plagiarism**

**Plagiarism** is the use of someone else's words, ideas, pictures, design, and/or intellectual property **without** the correct documentation and punctuation. Even if it's only a sentence.

Plagiarism takes many forms: for example, turning in the **same essay** for **two different courses** is considered **self-plagiarism** and will result in a zero for the paper. You may legitimately wonder how anyone would ever know; this is one of the purposes of the **Unicheck** plagiarism scan.

Valencia College subscribes to **Unicheck**. This [Canvas](#) feature allows students to upload their essays so that software can compare these essays to every available electronic resource in the world, looking for parts that match up with previously published sources. All written assignments must be submitted for plagiarism analysis at **Unicheck**.

**Plagiarism is morally indefensible.** Any assignment showing signs of plagiarism, either the

- deliberate cut-and-paste of online or print sources
- the recycling of essays from previous classes
- essays written on behalf of the student by family members or friends
- result of inattention and incompetence

## **Penalties:**

**The first infraction is a zero for the assignment (that cannot be made up).**

**A second instance is course failure. Period.** You may also need to attend a mandatory meeting with dean to determine further disciplinary action. This is at my discretion.

This course requires paper submission to Safe Assign to check for plagiarism in student work. If you are concerned that something you have written may be plagiarized (not properly cited or paraphrased), see me **BEFORE** submitting *either* as a final draft *or* to Unicheck. For more information, consult the West Campus library homepage or an *MLA Handbook* only.

## **Class Environment and Biased Language**

You can expect multiple opinions to be expressed during this course and therefore are expected to treat these opinions with respect and attention. You do not have the right to

grief me or your peers. I will not tolerate bias in this course (i.e.: language that offends or limits a person or group of persons). Racist, classist, sexist, homophobic, and ageist (to name only a few) language, either spoken or written (in papers and quizzes), will not be tolerated. If you engage in this type of behavior, you will be removed from class.

### **Disability Statement**

“Students with disabilities who qualify for academic accommodations must provide a letter from the Office for Students with Disabilities (OSD) and discuss specific needs with the professor, preferably during the first two weeks of class. The Office for Students with Disabilities determines accommodations based on appropriate documentation of disabilities (West Campus SSB 102, ext. 1523).”

### **Final Note**

This syllabus is the **final word** in this class, **and it is not negotiable or flexible**. Continued attendance in this course constitutes acceptance of all the policies in this syllabus.

Please do not ask me to bend or change rules/guidelines established in this syllabus and/or handouts and assignments.